

REGIONAL SCHOOL UNIT NO. 13  
SCHOOL BOARD  
CURRICULUM COMMITTEE MEETING MINUTES  
June 27, 2013

Committee Members Present : S. Carleton, D. Robishaw, G. Emery,  
Other Board Members Present: C. Curtis  
Staff Members Present : N. Guyer  
Others Present : none  
Location : Superintendent's Office – McLain Building

I. Call to order:

*This meeting was called to order by Sally Carleton, Curriculum Committee Chair, at 4:00 PM.*

II. Preliminary discussion of RSU 13 Mathematics Program Audit:

*The RSU 13 Mathematics Audit has been posted on the main page of the RSU 13 web site. Highlighted content of the audit report was reviewed and discussed as well as a sampling of findings that are contained within the executive summary of the report. The Mathematics Program Audit was first shared with the RSU 13 administrators who will in turn share and process this information with faculty in September. Principals will also be tasked with appointing school-based teacher representatives to serve on a district wide mathematics committee. This committee will further synthesize audit findings and process program improvement recommendations to be advanced to the administrative team for final consideration and implementation beginning in September of 2013.*

III. Mathematics and Literacy coaching positions for 2013 – 2014:

*Neal Guyer explained that federally funded Title 1A resources for 2013 – 2014 have been reconfigured so the RSU 13 can benefit from the services of an embedded K-5 Mathematics Coach and Elementary Literacy Coach. These two positions are structured as collegial/teaching support positions and coaches will use content area pedagogical and collaborative leadership skills to support the delivery of classroom-based instruction and response to intervention plans. The coaches will also be responsible for the differentiated delivery of professional development services. Consultation and professional development services will also be focused to support the needs of Title I eligible students district-wide.*

IV. RSU 13 Planning Parameters for 2013 – 2014:

*As an outgrowth of the Parity Study that was conducted in January of 2012, and now with further data and information gleaned via the RSU 13 Math Audit – K-7 Planning Parameters have once again been confirmed for the 2013-2014 school year. These parameters establish consistent expectations for content area instructional minutes, standards for the structure and utilization of common planning time, the integration of allied arts and world language instruction, and several other elements impacting school scheduling and instruction. Copies of the parameters document were made available to committee members. The planning parameters document is also posted on the district web site under the staff banner.*

V. Other/Adjourn:

- *Committee members were advised that updated reports for the RSU 13 Writing Assessment and the Progress Monitoring Report for 2012-2013 have been posted on the districts web site – under the central office banner – then assessment link.*
- *The Committee agreed that there will be no July 2013 meeting.*

- *The Committee agreed to begin meeting at 5:00 PM, the second Tuesday of the month. Consequently, the next scheduled Curriculum Committee meeting will occur on August 13<sup>th</sup> at 5:00 PM. Agenda items will include:*
  - *Update on Proficiency-Based Initiative work*
  - *Report out on OHS Bridge Course pilots - From Curriculum Meeting Minutes 6-06-12 – referencing proposed ‘Base Course Pilot:’ - Curriculum Committee members expressed endorsement of this pilot effort while cautioning that they were not supportive of reverting to historic ‘tracking practices.’ Members also strongly suggested that these courses be referred to as **Bridge Courses** rather than base courses to promote the hope that these learning structures will indeed provide a positive bridge to improved learning.*
  - *Confirmation of K-5 science curriculum upgrades for 2013 - 2014*

*This meeting was adjourned by Sally Carleton at 4:55 PM.*